

**APPLICATION FOR CLASSICAL STUDIES
DEPARTMENTAL TRAVEL FUNDS**

**Faculty of Arts and Humanities
The University of Western Ontario**

Graduate Student **Undergraduate Student**

The **Harp-Wiley Travel Fund** is available from the Classics Department to help students pursue travel abroad for various purposes. Awarded annually based on academic achievement to a graduate or undergraduate student in Classical Studies, to assist with travel costs for research at libraries or sites anywhere in the world, but especially Greece or Italy. Preference will be given to graduate students. The recipient will be selected by the Faculty of Arts Scholarship Committee in consultation with the Graduate Chair of Classical Studies. This award was established through Foundation Western by Eve Harp (BA '92) and Judith Wiley.

Value: \$1000

Deadline: Before the last day of class. No late submissions will be accepted.

Instructions for submission:

- 1) Submit a hard copy of the completed application to the Department Administrative Assistant (LWH 3205A) by last day of class.
- 2) Email an electronic copy to jvicker6@uwo.ca.

STUDENT PROFILE:

Name:

Student Number:

E-mail:

Telephone:

Department and Program:

SUMMARY:

Total amount requested for program or project: _____

DESCRIPTION OF PROJECT OR PROGRAM

Please provide a description of the project or program for which you are seeking funds.

Graduate Applicants: Include a statement of the objectives, method of investigation, and potential results of your project and why specifically you need to travel to a foreign location for the completion of the project (one-page limit).

Undergraduate Applicants: Please name the program for which you will use these funds (e.g. Study Tour, Field School) and explain how this course will help your future plans and training in the field of Classical Studies (one-page limit).

BUDGET AND JUSTIFICATION:

Please provide a budget for your proposed project or program with individual costs listed separately. For international travel and ground transportation please attach a copy of your airline and/or train receipts or proposed itinerary with projected costs. Attach an extra sheet if necessary.

Graduate Applicants: Please include all travel costs associated with transportation, accommodation, food and other fees for which you seek funding.

Undergraduate Applicants: Please include the program fees, transportation costs, and any other costs associated with participation in the proposed program.

PROJECT OR PROGRAM BUDGET:

OTHER FUNDS RECEIVED OR APPLIED FOR:

Please provide a list of other funds you have received or for which you have applied or plan to apply with details of award amounts and funding sources.

DEPARTMENTAL APPROVALS

All funding applications must be approved by the student's supervisor (for MA and PhD students) or by the director of the study abroad program (for undergraduate students).

Graduate Applicants: Supervisor's evaluation of proposal and signature	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Poor	_____ Supervisor's/Mentor's Signature
Undergraduate Applicants: Program Director's confirmation of participation and signature		_____ Director's Signature

SIGNATURES:

APPLICANT'S SIGNATURE

I, the undersigned, verify that the information supplied on this form is correct.

Signature of Applicant

Date

GRADUATE CHAIR (FOR GRADUATE APPLICANTS ONLY):

(Indicates approval of this application)

Signature, Department Graduate Chair

Date

UNDERGRADUATE CHAIR (FOR UNDERGRADUATE APPLICANTS ONLY):

(Indicates confirmed participation in the proposed program)

Signature, Department Undergraduate Chair

Date